

Cressage, Harley & Sheinton Parish Council

Members are summoned to the Annual Parish Council Meeting
To be held at Cressage Village Hall on Tuesday 12th May 2026
on the rise of the Annual Parish Meeting, due to be held at 7.00pm

Signed V.N.Voysey, Parish Clerk

6th May 2025

chsparishcouncil@gmail.com

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AGENDA

1. **Election of a Chairman** in pursuance of the LGA 1972 s15 (1) (2) nominations are sought for the election of a Chairman in the ensuing Council year
2. **Declaration of Acceptance of Office**
3. **Election of a Vice-Chairman**
4. **Declaration of Acceptance of Office**
5. **Chairman's welcome**
6. **To note Apologies**
7. **To note Declarations of Pecuniary Interest or consider dispensation requests.**
8. **Public session.** Please let the Parish Clerk know in advance if you wish to speak and in respect of which agenda item
9. **Council to consider and agree the Minutes from the Parish Council Meeting held on 14th April 2024**
10. **Shropshire Councillors' Report**
11. **Policies renewal**

Members to consider the updated policies

- i) Standing Orders
- ii) Financial Regulations

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12. Insurance Renewal

Members to consider the quoted insurance renewal schedule

13. Financial matters:

- i. Council to agree payment of invoices and charges

Payee	Payee	Amount	Date of Invoice
Clerk	Salary month 2	£577.70	17/5/2026
HMRC	Tax month 2	£190.10	17/5/2026
Clerk	Travel May	£16.78	14/4/2026
JACS	Extra village gateway signs	£432	30/4/2026
JDH Services	Internal Audit	£403.20	25/4/2026
SALC	Affiliation fees	£597.23	27/4/2026
Havenstoke Communications	Defibrillator circuit annual fees	£118.80	1/5/2026

- ii. Council to agree payment of monthly environmental maintenance charge

SLB Groundcare	Monthly maintenance – April	£760.79	1/2/2026
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- iii. Council to note: receipts and expenditure to end April
- iv. Council to note Bank Reconciliation to end April
- v. Council to note Spend Against Budget to end April
- vi. Council to receive and accept the Internal Audit for the financial year 2025-2026
- vii. Council to complete and sign the Annual Governance form for the financial year 2025-2026
- viii. Council to approve and sign the Annual Return for the financial year 2025-2026
- ix. Council to confirm the dates of the Exercise of Public Rights for the financial year 2025-2026
- x. Council to note the receipt of Neighbourhood Fund - £1485.11
- xi. Council to consider the correspondence from the Public Work Loans Board regarding early repayment of the loan
- xii. Council to note that an application has been submitted to Shropshire Council for an Environmental Maintenance Grant for 2026-2027 and to agree to the request for the maximum award of £1,000.

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14. Planning matters:

i. Decisions to note

26/00809/TPO: 3 Harley, Shrewsbury, Shropshire, SY5 6LP

Proposal: Reduce by approx. 20% 1no Yew protected by the Shrewsbury and Atcham Borough Council (Harley) Tree Preservation Order 1991 (Ref: SA/225

Decision: Grant Permission

To note any planning decisions received after the publication of the agenda and the meeting of 12th May 202

ii. Determine response to any new Planning Applications

26/01429/FUL: Owls House Annexe, Penkridge Cottage, 41 - 42 Sheinton.

Proposal: Change of use of a short term holiday rental unit (C5) to separate residential dwelling (C3). View the application directly online:

<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=TDLM2X TDHSC00>

To determine a response to any planning notifications received after the publication of the agenda and the meeting of 12th May 2026

15. **Highways matters:** Councillors to report any highway issues for action

16. **Other Parish Matters** – to include report back from meetings/training courses attended

- i. Footpaths: to receive any updates on replacement of the missing bridge
- ii. Double yellow lines: to consider any action or updates regarding double yellow lines in Cressage
- iii. Volunteer support: to discuss any updates matters relating to the pilot scheme
- iv. Verge in Harley: to receive an update regarding verges in Harley
- v. Additional signage for Village Gateways: to receive an update on progress
- vi. Pump track: to consider costs and potential for progressing the idea forwards
- vii. Reviving the Recreation area: to consider the report on the recreation area and to agree away forwards
- viii. Tug of War: to consider any updates regarding the Tug of War event

17. **Items for consideration at next Council meeting, not for debate or decision**

18. **Date & time of next Council meeting** 9th June 2026 at Cressage Village Hall at 7.00pm