

# CRESSAGE, HARLEY AND SHEINTON

## PARISH COUNCIL

Parish Clerk/RFO Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB  
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### Minutes of Annual Council Meeting held on 1<sup>st</sup> May 2019

#### at Cressage Village Hall at 7.45pm

**Present:** Cllr. Quenby (Chairman), Cllrs. Bott, Campbell, Esp, Lawrence and Todd

**Absent:** None

**In attendance:** Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, 1 member of the public

01/1920 **ELECTION OF CHAIRMAN OF THE COUNCIL**

a) *Members to elect a Chairman of the Council*

Cllr. Lawrence chaired this item. It was **RESOLVED** to elect Cllr. Quenby.

b) *Chairman's Declaration of Acceptance of Office*

Cllr. Quenby duly signed the declaration, witnessed by the clerk and took the chair.

02/1920 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**

It was **RESOLVED** to elect Cllr. Bott.

03/1920 **APOLOGIES FOR ABSENCE**

None.

04/1920 **DISCLOSURE OF PECUNIARY INTERESTS**

Cllr. Bott – pecuniary interest in payments to his company and reimbursement of litter picking kits cost.

05/1920 **DISPENSATION**

No requests received.

06/1920 **PUBLIC PARTICIPATION SESSION**

No-one wished to speak.

07/1920 **REPORTS** – *To consider the following reports:*

a) *Police Report* – stats from 1<sup>st</sup> Feb to 18<sup>th</sup> April 2019

Assault: 0	Theft: 0	Burglary Other: 0
Vehicle Crime: 0	Criminal Damage: 0	Burglary Dwelling:
Other: 0	Road Traffic Incident: 0	Road Collision: 1
ASB Personal: 0	ASB Environmental: 0	ASB Nuisance: 0

b) *Shropshire Council*  
No report.

Cllr. Wild was asked about minutes from the meeting about Ironbridge Power Station on 9<sup>th</sup> April. No minutes had been taken by the meeting organisers. The key issues raised were traffic related. There will be a further public consultation event towards the end of May 2019.

c) *Parish Councillor Reports*

Cllr. Todd had prepared reports on the meeting re Ironbridge Power Station and councillors' visit to the pavilion. The pavilion electrics have been tested and are fine. Some short-term minor works would be needed to make the pavilion suitable to use for the fete and there is the potential to do further improvements in the medium/longer term.

The clerk was asked to write to 10 The Moors as waste brick etc has been piled at the bottom of garden and has fallen over and pushed wire fencing against wooden fencing surrounding the recreation ground.

d) *Update on fete*  
No report.

08/1920 **MINUTES**

It was **RESOLVED** to agree a correction to 175/1819 agreed so that it is clear that the proposal is to change from the service from hourly to two hourly, not vice versa. Further to this change, it was **RESOLVED** to approve the minutes dated 3<sup>rd</sup> April 2019 as being a correct record and they were duly signed by the chairman.

09/1920 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**

a) *Outside bodies*

It was **RESOLVED** to appoint representatives as required on an ad-hoc basis.

b) *Committees, TOR & membership*

It was **RESOLVED** that no committees are needed at the present time.

10/1920 **POLICY REVIEW**

It was **RESOLVED** to adopt items a, b and d. In relation to item c, the clerk said that she was in the process of amending the asset register and it was **RESOLVED** to review the register once the street lights have been upgraded to LED and the assets have been inspected by the clerk and councillors.

a) *Standing Orders*

b) *Financial Regulations*

c) *Assets Register* – it was agreed that the clerk and councillors will meet on 20<sup>th</sup> May, 6.30pm meet at the pavilion to visit the assets and prepare a condition report.

d) *Risk Assessment* – adopted.

11/1920 **INSURANCE** – it was **RESOLVED** that the cover is adequate and to renew the policy, which is on a long-term agreement, with AXA. The cover will be reviewed again once the assets have been reviewed and the street lights upgraded.

12/1920 **PLANNING NOTIFICATIONS**– *For information only*

1) 19/00908/FUL - 31 The Moors, Cressage, Shrewsbury, SY5 6DB  
Proposal: Erection of detached double garage with loft storage  
**Decision: Grant Permission**

2) 18/00483/FUL - The Eagles Inn, 1 Harley Road, Cressage, SY5 6DF (Planning Appeal)  
Proposal: Erection of 4No. dwellings and conversion of existing former Public House to form 2No. additional dwellings with associated car-parking and landscaping (re-submission)  
**Decision: Appeal Dismissed (refused)**

Cllr. Lawrence asked whether the Parish Council wished to meet with Mr Beaman to see what he wants to do next. It was agreed to invite him to the next council meeting.

- 3) 18/04266/FUL - School House Farm, Sheinton, Shrewsbury, SY5 6DN  
Proposal: Change of use of farm yard and buildings to holiday complex to include: some demolition of buildings; siting of four glamping units and one log cabin; works to and change of use of two buildings to form office and store and leisure facilities, formation of parking areas; and installation of package treatment plant (Amended Description)

**Decision: Deferred at Planning Committee.**

The clerk reported that a re-consultation had been received on amended plans. Following the planning committee, the applicants' agent has written into Shropshire Council with revised plans and the following explanation of the changes: "I can confirm that the applicant would be happy to accept a planning condition that would restrict the use / occupation of the new glamping pods, and the log cabin to 10 months of the year, running from the start of March to the end of December. It would not be appropriate to restrict the use of Applewood as this is an existing holiday let, that has not caused any unacceptable impact on the amenity of the area.

*Wardens accommodation is to be provided within the barn to remain at the top of the site. Half of the barn will provide an open plan games room, with the other half to provide the wardens accommodation. Drawings PL\_03 and PL\_05 have been revised to reflect this and are attached. The wardens' accommodation will be occupied whenever there are guests on site. This accommodation is ideally situated to effectively monitor the site when guests are present, to ensure the amenity of the area is protected.*

*Also attached is revised drawing PL\_10. This drawing confirms the layout of the glamping pods, and specifically confirms that toilet and shower facilities will be provided in each of the pods. Guests will therefore not need to leave the pods during the night to use communal facilities. The layout also confirms there will be a maximum of 4 bed spaces within each pod as previously confirmed."*

It was **RESOLVED** that the parish council would not comment at present as a formal re-consultation had not been received prior to issuing the parish council meeting agenda. This item will be put on the June agenda if a re-consultation is received.

13/1920 **PLANNING APPLICATIONS – FOR CONSIDERATION**

- 1) 19/01512/TPO - Old Crown House, Crown Lane, Cressage, Shrewsbury, SY5 6BT  
Proposal: To carry out staged coppicing of Alder and Ash (see woodland management plan) protected by Shrewsbury & Atcham Borough Council (Land at Shrewsbury Road, Shore Lane & Crown Lane, Cressage) Tree Preservation Order  
Comments: None.

14/1920 **PARISH MATTERS**

- a) *Playground and fence repairs and inspection report* – done and repairs authorised.  
b) *Cressage Social Club – decking* – it was **RESOLVED** to raise concerns with building control and licensing.  
c) *Parish Council election – Notice of Poll* – noted. It was **RESOLVED** not to publish flyers.  
d) *Speeding* – PS Rebecca Thomas had followed up on this following the last meeting. She had contacted Adnan Ali, Community Speedwatch co-ordinator who had since contacted the clerk to say the area is not eligible for Speedwatch as the Camera Safety Partnership van already visits. The clerk had asked if the van could visit Sheinton Road on occasion and he was going to investigate this and a response is awaited. PS Thomas had also asked her team to set up a date when they can spend some time analysing the speed along Sheinton Road and will inform the parish council of the date – clerk to follow up on this. PS Thomas had also sent information on funding for road safety initiatives available via the PCC.  
e) *Neighbourhood Fund – to consider how to spend the funds*

The following ideas were raised:

- Pavilion – it was **RESOLVED** to seek quotes to be sought for immediate items identified in report from councillor meeting at the pavilion, in order that the pavilion is in a suitable condition for the fete. The works are:
  - Fit hot water supply i.e. wall mounted water heater.

- Replace current 'sink' unit with new sink unit and supported work surface to corner.
  - Fit fixed supported work surface below hatch to facilitate catering.
  - Fastening to enable steel door being held back against wall.
- Play area – review what works are needed and consider replacing tiles with wet pour – Cllr. Bott to get quotes from specialist companies.

15/1920 **FINANCIAL MATTERS**

a) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Chq	Net	VAT	Gross
P5-1920	Npower	Electricity	DD	£25.94	£1.30	£27.24
P6-1920	SLB Grounds Maintenance	Maintenance contract Mar	SO	£533.26	£0.00	£533.26
P7-1920	Npower	Electricity	DD	£685.64	£34.28	£719.92
P8-1920	SLB Grounds Maintenance	Maintenance contract Apr	SO	£605.52	£0.00	£605.52
P9-1920	R Turner	Salary April	SO	£354.20	£0.00	£354.20
P10-1920	SLB Grounds Maintenance	Maintenance and shortfall on Apr maintenance contract SO	2188	£817.88	£0.00	£817.88
P11-1920	S L Bott	Litter picking kits	2189	£90.97	£12.22	£103.19
P12-1920	R Turner	Expenses & shortfall on salary standing order Apr	2190	£69.97	£0.00	£69.97
P13-1920	Came & Co	Insurance	2191	£743.20	£0.00	£743.20
P14-1920	SALC	Subs 2019/20	2192	£381.12	£0.00	£381.12

b) *Income received*

Ref	Payee	Item	Amount
R1-1920	Lloyds	Interest April	£0.29
R2-1920a	Shropshire Council	Precept	£24,826.00
R2-1920b	Shropshire Council	Neighbourhood Fund	£3,289.67

- c) *Standing order for clerk's salary* – it was **RESOLVED** to amend this to reflect 2019/20 tax code and salary increase awarded with effect from 1<sup>st</sup> April 2019 (see April 2019 minutes, ref 183/1819)
- d) *Update on bank mandate changes* – mandate changes complete. It was **RESOLVED** to also add Cllr. Esp as a signatory.
- e) *Appointment of internal auditor for 2019/20* – it was **RESOLVED** to appoint SDH Accounting.

16/1920 **CORRESPONDENCE** – noted as follows

- a) SALC Bulletins
- b) Training – CIL & GDPR course

17/1920 **NEXT MEETINGS**

a) *Dates & venues for 2019/20* – it was **RESOLVED** to meet on the following dates:

<u>Date</u>	<u>Venue</u>	<u>Time</u>
5 <sup>th</sup> June 2019	Cressage Village Hall	7pm
3 <sup>rd</sup> July 2019	Cressage Village Hall	7pm

<b>AUGUST 2019</b>	<b>NO MEETING</b>	<b>NO MEETING</b>
4 <sup>th</sup> September 2019	Cressage Village Hall	7pm
2 <sup>nd</sup> October 2019	Harley Village Hall	7pm
6 <sup>th</sup> November 2019	Cressage Village Hall	7pm
4 <sup>th</sup> December 2019	Cressage Village Hall	7pm
8 <sup>th</sup> January 2020 (2 <sup>nd</sup> Wed)	Harley Village Hall	7pm
5 <sup>th</sup> February 2020	Cressage Village Hall	7pm
4 <sup>th</sup> March 2020 (Annual Parish Meeting)	Harley Village Hall	7pm
11 <sup>th</sup> March 2020	Harley Village Hall	7pm
1 <sup>st</sup> April 2020	Cressage Village Hall	7pm
6 <sup>th</sup> May 2020 (Annual Council Meeting)	Cressage Village Hall	7pm

b) *Items for agenda- to note requests*

- PC Ram Aston re We Don't Buy Crime

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussion of Item 18/1920, due to the likely disclosure of confidential information*

18/1920 **PLANNING ENFORCEMENT MATTERS**

The clerk was asked to contact Toby Cowell at Shropshire Council re a planning enforcement concern.