

Cressage, Harley & Sheinton Parish Council

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Minutes of a meeting of the Parish Council held at Cressage Village Hall on Tuesday 14th October 2025 at 7pm

In attendance: Cllrs Rob Davies, John Esp, Colin Campbell, Victoria Todd, Robert Davies, Matthey Murray, Roger Beardsmore, 2 members of the public, Shropshire Councillor Susan Coleman, and the Parish Clerk

64.25 Chairman's welcome

The Chairman welcomed everyone to the meeting

65.25 To note Apologies

There were no apologies at this time

66.25 To note Declarations of Pecuniary Interest or consider dispensation requests

Cllr Shaun Bott is the owner of SLB Maintenance

67.25 Public session

There were no questions or comments from the public at this time

68.25 Shropshire Councillor's Report

Cllr Susan Coleman provided an update on Shropshire Council matters on behalf of herself and Cllr Dan Thomas.

It was noted that the green bin charge is continuing, with subscriptions re-starting in October. The price will be the same as the previous year.

10,000 potholes have been filled since May. Efforts are being made to keep on top of this, with an extra team out on the roads.

The Local Government Association has conducted a Peer Review at Shropshire Council. This looked at systems in place. There was criticism of staff engagement systems. The need for financial stability was highlighted. The Chief Executive has now left, and an Interim is now in place whilst a new Chief Executive is appointed.

Both Councillors are following up issues raised by residents and are monitoring planning applications.

69.25 Council to consider and agree the Minutes from the Parish Council Meeting held on 9th September 2025

It was resolved to agreed the minutes from the Parish Council Meeting held on 9th Spetember 2025 as a true record

70.25 Planning matters:

i. Decisions:

The following were noted:

25/02565/FUL: 3 Shrewsbury Road, Cressage
Proposal: Formation of a new vehicular access
Decision: Grant Permission

25/02555/OU: The Eagles Inn, 1 Harley Road, Cressage
Proposal: Outline application (to include access) for residential development of former car park
Decision: Refuse

25/02835/FUL: Old Hall Cottage, Cressage
Proposal: Erection of single storey rear extension
Decision: Grant Permission

25/02836/LBC: Old Hall Cottage, Cressage
Proposal: Erection of single storey rear extension
Decision: Grant Permission

25/02918/FUL: Hall Farm Cottage, Sheinton,
Proposal: Alterations to garage and change of use of garage to residential annexe
Decision: Grant Permission

The following planning decision received after the publication of the agenda and the meeting of 14th October 2025 was noted:

25/03259/FUL: Rookery Cottage, Sheinton
Erection of single storey rear extension, insertion of new window in south-west elevation and replacement of existing conservatory
Decision: Grant Permission

ii. Determine response to any new Planning Applications:

Reference: 25/03638/FUL (validated: 06/10/2025): Old Crown House , Crown Lane, Cressage,
Proposal: Two storey side extension

25/03639/LBC (validated: 06/10/2025): Old Crown House , Crown Lane, Cressage,
Proposal: Two storey side extension

There was no comment to file

71.25 Highways matters

The Parish Clerk noted that a road closure request has been filed with Shropshire Council Streetworks for the Remembrance Day service at the War Memorial on Sunday 9th November. This will be for 10.45am to 11.10am. Details will be forwarded to Councillors.

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It was noted that the Cressage river bridge footpath is overgrown with brambles. Whilst not the responsibility of the Parish Council, it is causing a problem for residents, and it was questioned if works should be undertaken to tidy it up on this occasion. It was agreed that SLB Maintenance should be asked to provide a price for the works.

The hedge at the bottom of Mill Bank in Harley is overgrown. It was agreed that this should be reported on Fix My Street. It was noted that the property is currently on the market, and that Telecom wires complicate the job of cutting the hedge.

72.25 Financial matters:

- i. Council agreed to payment of the following invoices and charges

Payee	Item	Amount	Date of Invoice
Clerk	Salary month 7	£577.70	18/9/2025
HMRC	Tax month 7	£229.36	18/9/2025
Clerk	Travel October	£16.78	8/7/2025
Lloyds Bank (direct charge)	Service Charges	£4.75	12/9/2025
Tomato Energy (direct debit)	Electricity charges	£1.98	1/10/2025
Water Plus (direct debit)	Pavillion water	£36.65	14/9/2025
SALC	Shropshire Together Conference	£42	2/10/2025
John Peters	Electrical work (defib)	£80	18/8/2025

- ii. Council agreed to payment of monthly environmental maintenance charge

Cllr Shaun Bott did not vote on this item

SLB Groundcare	Monthly maintenance – October	£738.64	4/7/2025
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- iii. Council agreed to note the receipts and expenditure to end September
iv. Council agreed to note the Bank Reconciliation to end September
v. Council agreed to note Spend Against Budget to end September

73.25 Other Parish Matters

- i. Email: work to move to a gov.uk email and website is in progress.
- ii. Remembrance Day: risk assessments are in place for Remembrance Day. It was resolved to contribute £100 to the Royal British Legion for the purchase of a wreath.
- iii. Streetlights: Prysmian has been out to investigate the reported streetlight day burning issue. There is no further action to be taken at this time.
It was noted that there is foliage around the lights on Station Road. It was requested that SLB maintenance brings a report back to the next meeting.
- iv. Recreation ground: a letter has been sent out to residents regarding the removal of the fallen tree on the recreation ground. A resident has been in contact with the Clerk about it. Any updates will be brought back to the next meeting. It was agreed to send out a letter to residents reminding them that it is their responsibility to keep hedges tidy.

- v. Benches: Councillors discussed quotes for replacing benches in the recreation area, taking into consideration size, material and suitable locations. Durability and securing of the benches was discussed, and the practicality of different materials.

It was resolved to order two benches with the positioning to be agreed

Cllr Matt Murray offered to take delivery of the benches. It was requested that SLB Maintenance brings a price for pads for placement of the benches to the next meeting.

Cllr Murray proposed the option of two brown recycled plastic benches from Costcutter. This was seconded by Cllr Davies.

Cllr Beardsmore proposed the option of a wooden bench. This was not seconded.

It was resolved to order two brown recycled plastic benches.

Five in favour, one against, one abstention.

- vi. ROSPA: the conclusion of ROSPA inspections was noted. There is no red action items in either play area. Any further any action that may need to be taken following the inspections will be brought back to a future meeting.
- vii. Noticeboards: Cllr Rob Davies reported that prices for replacement noticeboards were quite expensive, it might be cost effective to consider a repair in the first instance. It was agreed to explore this option.
- viii. Verges: it was agreed to defer consider a maintenance plan for the village gateway areas to a future meeting
- ix. Memorandum of Understanding: there was discussion regarding correspondence sent by Shropshire Council requesting Councils sign a Memorandum of Understanding to further discussion on collaborative working on Council services. The Chairman reported from a SALC (Shropshire Association of Local Council) online meeting where possibilities of scope were discussed including gully cleaning, play area inspections, and verge planting. Views were expressed of scepticism about the need to sign, whilst differing views were in favour of signing and seeing what the Parish Council could get out of the process.
- It was resolved to sign the Memorandum of Understanding.
- Three in favour, two against, two abstentions.*
- x. Yellow lines: there was no update regarding the placement of yellow lines in Cressage. It was requested that the Parish Clerk contact Shropshire Council again about it.
- xi. Footpaths: there were no updates on replacement of the missing bridge at this time
- xii. Parking signs at Cressage Churchyard: the Parish Clerk said that the plan for Church Grange approved in 2016 was 15/04580/FUL and the plans show an "element of parking for the adjacent church", namely two parking spots. It was agreed to reinstate the sign that has been taken out by persons unknown.

74.25 Items for consideration at next Council meeting, not for debate or decision

Hedges on Severn Way

75.25 Date & time of next Council meeting 11th November 2025, at Harley Village Hall