Cressage, Harley & Sheinton Parish Council

Minutes of a Parish Council Meeting

held at Cressage Village Hall on Tuesday 13th October 2026 at 7.00pm

In attendance: Cllrs Rob Davies, Colin Campbell, Victoria Todd, Shaun Bott, Shropshire Councillor Susan Coleman, 11 members of the public and the Parish Clerk

61.26 Chairman's welcome

The Chairman welcomed everyone to the meeting, he requested that people put their hands up before speaking and that they did not repeat what someone else had already said before

62.26 To note Apologies

Apologies were noted from Cllrs John Esp and Cllr Matthew Murray

63.26 To note Declarations of Pecuniary Interest or consider dispensation requests

Cllr Shaun Bott is the owner of SLB Maintenance

64.26 Public session

A member of the public asked if landowners had allowed access to mend the bridge over the footpath. It was reported that a response is awaited.

Several residents attending the meeting specifically wished to ask for any update on the Raby Appeal and to question if the Parish Council represented at the enquiry. The Chairman, Cllr Roger Beardsmore, noted that the Parish Council had filed an objection to the plans 26/03519/REF. So far there were no substantial changes to the plans. The Parish Council is waiting for further details regarding the appeal. It was noted that the opportunity to file any additional comments will close on 6th November.

It was resolved to suspend Standing Orders to allow members of the public to speak on this item in other sections of the meeting.

65.26 Minutes from the Parish Council Meeting held on 8th September 2026

It was resolved to accept the minutes of the Parish Council Meeting held on 8th September 2026 as a true record

66.26 Shropshire Councillors' Report

Cllr Susan Coleman said at this time no new issues had been brought forward in respect of the Raby Estates appeal. She said that planners would not turn down an application unless there were substantial reasons for doing so. She noted that appeals can be lengthy processes. There is no update on where an appeal will be heard at this time.

Cllr Coleman was asked if she could co-ordinate responses from residents to the Raby Estates appeal in her role as Shropshire Councillor. She advised that comments need to be material planning considerations.

In response to a member of the public Cllr Coleman advised that Planning Officers are 'snowed under' and that pushing too hard may prove to be counter-productive but said that she would be speaking to the Planning Officer.

Cllr Coleman reported that she had attended the recent Harvest Festival at Sheinton Church. On behalf of Cllr Dan Thomas she noted that roadworks had been undertaken on Sheinton Street, and refurbishment works had been completed at the Leisure Centre in Much Wenlock.

67.26 Clerk's Report

i) The letter requesting that householders cut their hedges has been printed. It was agreed to cover the cost of £19 excluding VAT.

ii) The Parish noticeboard at Cressage Village Hall appears to be blocked. Cllr Todd had tried keys but this had not helped, she would be taking further action to sort it out.

iii) The Parish Clerk and the Chairman had an online meeting with a Place Plan officer at Shropshire Council. There is a form to fill in to put recreation and play area plans on the Place Plan that covers Cressage, Harley and Sheinton

iv) A letter has been received from Sheinton Residents requesting £177.90 to refurbish the decommissioned phone box. This would cover the cost of materials. It was agreed to accept this request.

v) Remembrance Day Road closure has been filed with Shropshire Council and the risk assessment refreshed. It was agreed to cover the cost of wreath donation of £100. Cllr Victoria Todd said that she would need to pay this online and be reimbursed for it, as cheques were no longer acceptable. Cllr Colin Campbell will be putting out the signs and barriers.

vi) The British Gas account for the Pavilion has generated multiple invoices and credit notes since April. There have been problems with the direct debit payments, and much increased monthly charges. It is hoped that some of the costs will be reimbursed but this will not necessarily happen. It was agreed that the Parish Clerk could be delegated to investigate energy supply charges and to change suppliers, in consultation with the Chairman.

68.26 Financial matters:

i. Council resolved to agree to payment of invoices and charges:

Payee	Invoice details	Amount	Date of Invoice
Clerk	Salary month 7	*£711.96 (including backpay)*	15/10/2026
HMRC	Tax month 7	£248.94	15/10//2026
Clerk	Travel October	£16.78	08/10/2026
SLB Maintenance	Extra works (drainage)	£84	04/10/2026
Water Plus (direct debit)	Water July	£22.83	15/9/2026
British Gas (direct debit)	Standing Charges April to Sept	£315.61	28/8/2026

ii. Council resolved to agree payment of monthly environmental maintenance charge:

SLB Groundcare	Monthly maintenance – October	£760.79	1/10/2026 and 31/10/2026

iii. Council resolved to note receipts and expenditure to end September
iv. Council resolved to note the Bank Reconciliation to end September
v. Council resolved to note the Spend Against Budget to end September

69.26 Planning matters:

i. **Decisions to note**

The following planning decision was noted:

Reference: 26/02703/FUL (validated: 31/07/2026)
Address: 16 Harley Road, Cressage, Shrewsbury, Shropshire, SY5 6DF
Proposal: Extensions and internal alterations.
Decision: Grant Permission

ii. **Determine response to any new Planning Applications**

The following planning applications were noted with no comment to file:

26/03485/TPO: 15 The Moors, Cressage
Proposal: Crown reduce by approx. 1-2m over entire canopy leaving a smaller and more well-balanced crown, remove deadwood and rubbing branches and prune back to give approximately 0.5m clearance from phone wires 1no. Blue Cedar (T1) protected by the SABC (Land at Severn Way, The Moors & Surrounding Areas, Cressage) Tree Preservation Order 2007 (SA/443)

Reference: 26/03340/FUL and 26/03341/LBC
The Granary At, Blakeway Farm, Harley Hill, Harley, Shrewsbury, Shropshire, SY5 6LT
Proposal: Alterations to existing barn, erection of garden room link and conversion of cart shed range

Reference: 26/03634/TPO: 48 Severn Way, Cressage, Shrewsbury, Shropshire, SY5 6DS
Proposal: Reduce by 30 percent crown of 1no. Silver Birch protected by the SABC (Land at Severn Way, The Moors & Surrounding Areas, Cressage) TPO 2007 (SA/443)

Reference: 26/03641/FUL: The Forge, Harley
Proposed partial detached domestic barn conversion to form ancillary habitable space.

iii. Other Planning Matters

a) Local Plan: An update from Shropshire Council has been circulated to all members

b) The following planning appeals were noted:

26/03519/REF
It was noted that a planning appeal has been made against the decision to refuse permission to change use of Owls House Annexe at 41-42 Sheinton from a short-term holiday let to a separate residential dwelling.

TOWN AND COUNTRY PLANNING ACT 1990
APPEAL UNDER SECTION 78
Site Address: Proposed Residential Development Land Off, Shore Lane,Cressage, Shrewsbury.

Description of development: Outline planning permission for residential development, associated open space including an enhanced pedestrian route, habitat enhancements, landscaping, and infrastructure,with all matters reserved apart from access and demolition of outbuilding
Application reference: 25/04124/OUT
Appellant's name: Raby Estates
Appeal/Planning Inspectorate ref: 6016153
Council Appeal reference: 26/03520/REF
Appeal start date: 2 October 2026

Cllr Rob Davies said that he thought it was important to send a Parish Council representative to the Raby Estates appeal, preferably the Chairman. He suggested that a flood map with access points might be useful to send as information.

70.26 Recreation Area

i. Under 11s Play Area: options on matting replacements or alternatives are to be brought back to the next meeting for consideration
ii. Recreation Area: SLB Maintenance will look at the corrosion on the black rubbish bin to see if it is repairable, and will look at options for repair or replacement of the goalposts
iii. Pavilion repairs and maintenance: it was intended that Councillors volunteer to repaint and tidy up the pavilion, this is waiting for a suitable timeslot. The Council will pay for materials. Councillors will co-ordinate with Parish Clerk.
iv. Reviving the Recreation area: the Parish Clerk will be filing the intentions of the project in the Place Plan for the Much Wenlock and Cressage area

71.26 Highways and Environmental matters:

i. Councillors noted that there will be a road closure on the A458 at Harley Hill, between 2nd and 4th November 2026, between 20:00 and 5:00 for drainage works to take place. Cllr Victoria Todd said that other works will take place including cutting back vegetation, she had discussed this with Highways

ii. Highways matters to report: a hedge covering road signs opposite the church has been reported via Fix My Street. It was noted that this is an ongoing issue.
Cllr Todd noted that she had received correspondence from Shropshire Highways indicating that there had been some progress as regards cutting the hedge impeding the highway in Harley.
Hills Ford Rally had asked for feedback on the event held in September. It was agreed that there was nothing negative to report, more spectator spaces would have been good. It was agreed that Cllr Todd would respond with this feedback.

iii. Hedgerows: the letter requesting landowners ensure hedges do not impede footpaths and roads is ready for distribution. It was noted that a significant number of hedges had been cut in September and that this was good to see, the problem in Cressage is much less than last year.

iv. Footpaths: as noted earlier in the meeting, permission from the owner is the last part of repairing the missing bridge, everything else is in place.

v. Volunteer support: a meeting advertisement has been sent out but unfortunately the meeting may need to be postponed as the Shropshire Council officer in charge of the volunteer pilot scheme may not be available. Any required change of date will be advertised on social media. Thanks was offered by the Chairman on behalf of the Parish Council for all the work Cllr Todd has done so far on this project.

72.26 Date & time of next Council meeting 10th November 2026 at Harley Village Hall at 7.00pm

73.26 Confidential Session: Exclusion of public and press: it was resolved that in accordance with Schedule 12a, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore requested that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded

74.26 Contractual Matters

Members considered actions to be taken regarding the renewal date of the Environmental Maintenance Contract, due to expire at the end of January. The spec will be reviewed and then advertised, in accordance with financial regulations**.**