Cressage, Harley & Sheinton Parish Council

Minutes of a Parish Council Meeting

held at Cressage Village Hall on Tuesday 8th September 2026 at 7.00pm

In attendance: Cllrs Rob Davies, Colin Campbell, Victoria Todd, Shaun Bott, John Esp, Matt Murray, Shropshire Councillor Dan Thomas, two members of the public and the Parish Clerk

48.26 Chairman's welcome

Cllr Matthew Murray, Vice-Chairman, welcomed everyone to the meeting

49.26 To note Apologies

An apology was received from Cllr Roger Beardsmore

50.26 To note Declarations of Pecuniary Interest or consider dispensation requests.

Cllr Shaun Bott is the owner of SLB Maintenance

51.26 Public session

A member of the public gave an update regarding the project to repair bridges across streams, noting that Cllr Andy Abott from Berrington Parish Council had been taking a lead on footpaths and was waiting for a response from landowners so that work could proceed. It was requested that the Parish Council tries to help push the matter along. The Parish Clerk said she would contact the Shropshire Council officer responsible.

A member of the public raised an issue about a summer house on Wood Lane and questioned if it was a planning enforcement matter. The Parish Clerk said she would contact the planning enforcement team and copy in Cllr Murray.

52.26 Minutes from the Parish Council Meeting held on 14th July 2026

It was resolved to accept the minutes from the Parish Council held on 14th July 2026 as a true record.

53.26 Shropshire Councillors' Report

Cllr Dan Thomas filed an apology from Cllr Susan Coleman, who was attending a meeting in Berrington regarding a solar farm application.

CICFA has filed an assurance review at Shropshire Council, this highlights positive progress. However, there is still severe financial pressures. 22 recommendations have been made in the report. Shropshire Council's housing company, Cornovoii, will be wound down as it is running at a loss.

Cllr Thomas will be holding a surgery in Much Wenlock Museum on 12th September. He is following up issues sent to him by the Parish Clerk and Cllr Todd.

54.26 Clerk's Report

The banking mandate has been updated to include Cllr Roger Beardsmore. Cllrs Esp and Campbell will need to file separate requests to be able to use online banking.

Shropshire Councillors Dan Thomas and Susan Coleman had given advice on CiL and Place Plan. It is hoped to speak to the officers for the Parish area regarding getting plans for recreation area improvements including on the latest version of the plan.

55.26 Financial matters:

i. Council agreed to note payment of invoices and charges during Summer recess

Payee	Invoice details	Amount	Date of Invoice
Clerk	Salary month 5	£577.70	10/9/2026
HMRC	Tax month 5	£190.10	10/9/2026
John Peters	Electrical works (Pavilion)	£49.70	27/7/2026
PKF Littlejohn	Audit services	£252	17/7/2026
Water Plus (direct debit)	Water June	£22.06	1/6/2026
ICO (direct debit)	Annual fees	£47	29/7/2026

ii. Council agreed to payment of invoices and charges

Payee	Invoice details	Amount	Date of Invoice
Clerk	Salary month 6	£577.70	10/9/2026
HMRC	Tax month 6	£190.16	10/9/2026
Clerk	Travel September	£16.78	08/9/2026
Shropshire Council	Streetlights Q2	£587.41	12/08/2026
Shropshire Drains	Under 11s works	£252	23/08/2026
SLB Maintenance	Additional works	£600	9/08/2026
Play Inspection Company	ROSPA survey	£231.60	31/08/2026
Information Solutions	Website domain	£30	31/08/2026
Water Plus (direct debit)	Water July	£22.83	1/7/2026

iii. Council to agree payment of monthly environmental maintenance charge

SLB Groundcare	Monthly maintenance – July and August	£760.79	1/7/2026 and 1/8/2026

iv. Council agreed to to note: receipts and expenditure to end August

v. Council agreed to note Bank Reconciliation to end August

vi. Council agreed to note Spend Against Budget to end August

vii. Council noted the conclusion of the External Audit. There were no advisories.

viii. Council noted the agreed NALC NJC pay award for 2026-2027. It was agreed to implement this with backpay covering the period from 1st April 2026.

56.26 Planning matters:

i. **Decisions to note**

The following were noted:

25/03043/OUT: Land To The West Of, Harley Road, Cressage, Shrewsbury, Shropshire
Proposal: Outline application for residential development of approximately 60 dwellings (to include access)
Decision: Grant Permission

26/01935/PIP: The Garage, Sheinton, Shrewsbury, Shropshire, SY5 6DP
Proposal: Application for permission in principle for 1No. dwelling
Decision: Grant Permission

ii. **Determine response to any new Planning Applications**

The following were noted with no comment to file:

Reference: 26/02703/FUL (validated: 31/07/2026)
Address: 16 Harley Road, Cressage, Shrewsbury, Shropshire, SY5 6DF
Proposal: Extensions and internal alterations.

Reference: 26/02934/FUL (validated: 07/08/2026)
Address: 8 The Buck, Sheinton Road, Cressage, Shrewsbury, Shropshire, SY5 6DJ
Proposal: Replacement of existing outbuilding with new outbuilding to be used as ancillary accommodation

Reference: 26/03308/TPO (validated: 28/08/2026)
Address: Silver Chains, Harley, Shrewsbury, Shropshire, SY5 6ND
Proposal: Reduce down to approx. 6ft in height 1 no. Yew

57.26 Recreation Area

i. Cycling practice: a request to use the recreation area for cycling proficiency for children was considered, the request included information about insurance provision. It was agreed to allow this to go ahead with the Parish Clerk to be a point of contact for any issues.

ii. Under 11s Play Area: drain work has been completed and the area is now clear. This included the need for a second visit with a camera.
The ROSPA inspection has been recently completed. The rubber matting represents a moderate risk, Cllr Bott suggested some options to consider. It was agreed that he brings back information to the next meeting.
The Recreation area has moderate risks flagged up with the goalposts and metal bins. It was agreed that this be reviewed at the next meeting.

iii. Pump track: there was no update at this time. The Parish Clerk said that it was something that might be considered as part of the recreation area refresh, and that getting it on the Place Plan might help with eligibility for CiL funding.

iv. Reviving the Recreation area: views were expressed about the importance seeking the views of residents of different age groups. It was agreed to put out posts on Message from Cressage asking for opinions.

58.26 Highways matters:

i) The Cressage sign on the entrance to the village has been flattened, it is supposed to be replaced by Shropshire Council. The Parish Clerk said she would check this via Fix My Street.
The land around the village gateways on both ends need tidying up. The grass was cut in May and is now being to sprout again.

It was agreed that SLB Maintenance be requested to the following additional work;

- trim the hedge and fix the fence on the Shrewsbury side
- cut around the signs at both ends
- extra signs on Harley side to be cut
- cuts to be undertaken up to 4 times a year without further agreement needing to be sought, up to the next contract renewal date

ii) Double yellow lines: there were no action or updates regarding double yellow lines in Cressage. Scepticism was expressed about whether there was an chance of any action in the foreseeable future.

59.26 Environmental matters:

i. Hedgerows: it was agreed to send out letters requesting landowners ensure hedges do not impede footpaths and roads. A similar version to last year's letter was agreed, additionally it was agreed to spend up to £50 printing the letter in leaflet format on coloured paper. Notes should be kept on properties issued a letter.

ii. Footpaths: an update on replacement of the missing bridge had been covered in the public session

iii. Volunteer support: Cllr Todd said she had spoken with Church Preen activists about progress in the pilot scheme. An article will go out in the Village Life and on Message from Cressage advertising an information and volunteer sign up session to be held on 28th October at 7.30pm at Cressage Village Hall. It was requested that the public be thanked in the next Parish Council article in Village Life for the work already undertaken litter picking and tidying up the War Memorial and planters.

iv. Verge in Harley: the Parish Clerk said she had passed on the ongoing issue regarding damage to verges in Harley to Cllr Dan Thomas. Cllr Thomas said he would be following this up with Shropshire Highways. Layby in Harley: it was agreed the appearance of the laybys in Harley had improved including with the removal of the damaged benches. The

new sandwich van is going to be moved to the same site as the previous van. This will leave space for lorries to come in and out of the layby

v. Drains: the Parish Clerk reported that she and the Chairman had attended an extensive visit to Cressage with a Severn Trent representative. Matters reported to the Parish Council including smelly drains had been passed onto Severn Trent for them to action on.

60.26 Date & time of next Council meeting 13th October 2026 at Cressage Village Hall at 7.00pm